



UNIVERSITY GRANTS COMMISSION
BHADUR SHAH ZAFAR MARG
NEW DELHI-110 002

Proforma for submission of information by State Private Universities for ascertaining their norms and standards

A. Legal Status

1.1	Name and Address of the University	Name of the University: UNIVERSITY OF SCIENCE & TECHNOLOGY, MEGHALAYA. Address: Techno City, Kling Road, Baridua, G.S Road, 9 th Mile Dist.: Ri-Bhoi, Meghalaya – 793 101.
1.2	Headquarters of the University	Techno City, Kling Road, Baridua, G.S Road, 9 th Mile, Dist.: Ri-Bhoi, Meghalaya - 793101
1.3	Information about University a. Website b. E-mail c. Phone Nos. d. Fax Nos. Information about Authorities of the University a. Ph. (including mobile), Fax Nos. and e-mail of Chancellor b. Ph. (including mobile), Fax Nos. and e-mail of Vice-Chancellor c. Ph. (including mobile), Fax Nos. and e-mail of Registrar	www.ustm.ac.in ustm2011@gmail.com 0361-2895030/ 098540 23060 0361-2895088 a. Mr. Mahbubul Hoque Ph. No: 0361-2235768 Mobile No:098540 26806 Fax No: 0361-2235768 e-mail: chairmanerdf@rediffmail.com b. Prof (Dr.) P.K. Abdul Azis Ph. No: 0361-2895033 Mobile No: 073994 88520 Fax No: 0361-2895030 e-mail: vcustm@gmail.com c. Dr. C.R. Sarkar Ph. No: 0361-2895072 Mobile No: 99544 11057 Fax No: 0361-2895030 e-mail: crsarkar48@gmail.com

	d. Ph. (including mobile), Fax Nos. and e-mail of Finance Officer	d. Mr. N. Deb Ph. No: 0361-2895071 Mobile No: 98541 57798 Fax No: 0361-2895030 e-mail: erdf@rediffmail.com								
1.4	Date of Establishment	06-09-2011								
1.5	Name of the Society/Trust promoting the University (Information may be provided in the following format) (copy of the registered MoA /Trust Deed to be enclosed)	EDUCATION RESEARCH & DEVELOPMENT FOUNDATION, (ERD FOUNDATION)-Reg No.-RS/KAM/240/A-2/272 of 2006 Copy of the registered MoA & Registration Certificate is hereby enclosed in Annexure-01								
1.6	Composition of the Society/Trust <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Name</td> <td style="width: 25%;">Address</td> <td style="width: 25%;">Occupation</td> <td style="width: 25%;">Designation in the Society/Trust</td> </tr> <tr> <td style="height: 30px;"></td> <td></td> <td></td> <td></td> </tr> </table> (Details to be provided in Appendix-I)	Name	Address	Occupation	Designation in the Society/Trust					Details are provided in Appendix-I
Name	Address	Occupation	Designation in the Society/Trust							
1.7	Whether the Members of the Society/Trust are members in other Societies/Trusts or in the Board of Governors in companies? If yes, please provide details in the following format:- <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Name of the member</td> <td style="width: 25%;">Address</td> <td style="width: 25%;">Name of the Society/Trust</td> <td style="width: 25%;">Designation in the Society/Trust</td> </tr> <tr> <td style="height: 30px;"></td> <td></td> <td></td> <td></td> </tr> </table> (Details to be provided in Appendix-II)	Name of the member	Address	Name of the Society/Trust	Designation in the Society/Trust					The members of the Society/Trust are not members of any other Society/Trust/company. Appendix-II is not applicable.
Name of the member	Address	Name of the Society/Trust	Designation in the Society/Trust							
1.8	Whether the promoting Society/Trust is involved in promoting/running any other University/Educational Institution? If yes please provide details in the following format:- <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Name of the University/Educational Institution</td> <td style="width: 30%;">Activities</td> </tr> <tr> <td style="height: 30px;"></td> <td></td> </tr> </table> (Details to be provided in Appendix-III)	Name of the University/Educational Institution	Activities			The promoting Society/Trust is running different Educational Institutions. Details are provided in Appendix-III				
Name of the University/Educational Institution	Activities									
1.9	Whether the promoting society/trust is involved in promoting/running activities other than educational? If yes please provide details in the following format:- <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Name of the Organization</td> <td style="width: 40%;">Activities</td> </tr> <tr> <td style="height: 30px;"></td> <td></td> </tr> </table> (Details to be provided in Appendix-IV)	Name of the Organization	Activities			The promoting society/trust is not involved in promoting/running activities other than education. Appendix-IV is not applicable.				
Name of the Organization	Activities									
1.10	Act and Notification under which established (copy of the Act & Notification to be enclosed) Enclosed / Not enclosed	The university Established Act no.6 of 2008 passed by the Meghalaya state Legislative Assembly Copy of the Act & Notification is enclosed as Annexure-02								
1.11	Whether the University has been established by a separate State Act?	YES								

B. Organization Description

2.1	Whether Unitary in nature (as per the UGC Regulation)	Unitary
2.2	Territorial Jurisdiction of University as per the Act	State of Meghalaya
2.3	Details of the Constituent units of the University, if any, as mentioned in the Act	N/A
2.4	<p>Whether any off-campus centre(s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format:-</p> <p>a. Place of the off-campus</p> <p>b. Letter No & date of the approval of State Government</p> <p>c. Letter No. & date of the approval of UGC</p> <p>(Details to be provided in Appendix-V)</p>	<p>NO</p> <p>Appendix-V (not applicable)</p>
2.5	<p>Whether any off-shore campus established? If yes, please give details of the approval granted by the Government of India and the host country in the following format:-</p> <p>a. Place of the off-shore campus</p> <p>b. Letter No. & date of the approval of Host Country</p> <p>c. Letter No. & date of the approval of Government of India</p> <p>(Details to be provided in Appendix-VI)</p> <p>(Please attach copy of the approval)</p>	<p>NO</p> <p>Appendix-VI (not applicable)</p>
2.6	Does the University offer a distance education programme? If yes, whether the courses run under distance mode are approved by the competent authority? (Please enclose attested copy of the course-wise approval of competent authority)	NO
2.7	<p>Whether the University has established study centre(s)? If yes, please provide details and whether these study centre are approved by the competent authority of the University and UGC?</p> <p>(Details to be provided in Appendix-VII)</p> <p>(Please enclose attested copy of the approval from the competent authority)</p>	<p>NO</p> <p>Appendix-VII. (not applicable)</p>

C. Academic Activities Description

3. Academic Programmes

3.1	<p>Details of the programmes permitted to be offered by Gazette Notification of the State Government and its reference (Details to be provided in Appendix-VIII)</p>	<p>As per Gazette notification of Meghalaya No.LL(B)87/2008/21 dated 02/12/2008 university can offer number of courses.</p> <p>The details of courses are provided in Appendix-VIII</p>						
3.2	<p>Current number of academic programmes/courses offers by the University (Details to be provided in Appendix-IX)</p>	<p>Current number of academic programmes offered by the university are given in the Appendix-IX</p>						
3.3	<p>Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC, MCI, NCTE, PCI, etc. have been taken to:</p> <p>a. Start new courses b. To increase intake</p> <p>If yes please enclose copy of approval and give course-wise details in the following format :</p> <table border="1" data-bbox="235 1014 899 1213"> <thead> <tr> <th data-bbox="235 1014 412 1142">Name of the course</th> <th data-bbox="412 1014 573 1142">Statutory council</th> <th data-bbox="573 1014 768 1142">Whether Approval taken</th> </tr> </thead> <tbody> <tr> <td data-bbox="235 1142 412 1213">MBA</td> <td data-bbox="412 1142 573 1213">AICTE</td> <td data-bbox="573 1142 768 1213">YES</td> </tr> </tbody> </table> <p>(Details to be provided in Appendix-X)</p>	Name of the course	Statutory council	Whether Approval taken	MBA	AICTE	YES	<p>Yes, AICTE approval has been taken for MBA programme NCTE approval is under process for B.Ed programme</p> <p>Details are provided in Appendix-X</p> <p>Copy of AICTE Approval Letter enclosed as Annexure: 03</p>
Name of the course	Statutory council	Whether Approval taken						
MBA	AICTE	YES						
3.4	<p>If the University is running course under distance mode, please provide details about the students enrolled in the following format:-</p> <table border="1" data-bbox="235 1465 753 1593"> <thead> <tr> <th data-bbox="235 1465 404 1593">Name of the Study Centre</th> <th data-bbox="404 1465 565 1593">Courses offered</th> <th data-bbox="565 1465 753 1593">No. of students enrolled</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p>(Details to be provided in Appendix-VII) (Please enclose copy of the course-wise approval of the competent authority)</p>	Name of the Study Centre	Courses offered	No. of students enrolled				<p>University does not offer any course under distance mode</p> <p>Appendix-VII Not Applicable</p>
Name of the Study Centre	Courses offered	No. of students enrolled						
3.5	<p>Temporal plane of academic work in the University</p> <p>Semester system/Annual system</p>	<p>Semester System</p>						

3.6	<p>Whether the University is running any course which is not specified under Section 22 of the UGC Act. 1956? If yes, please give details in the following format:-</p> <p>a. Name of the course(s)</p> <p>b. Since when started</p> <p>c. Whether the University has applied for permission from UGC?</p> <p>(Details to be provided in Appendix-XI)</p>	<p>Only courses specified under section 22 of the UGC Act 1956 are offered.</p> <p style="text-align: center;">Appendix-XI (N/A)</p>
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4. Student Enrolment and Student Support

4.1	Number of students enrolled in the University for the current academic year according to regions and countries (Please give separate information for main campus and off-campus/off-shore campus)	Particular	Category	No. of students from the same state where the university is located	No. of students from other state	No. of NRI students	No. of overseas students excluding NRIs		Total	
							Foreign Student	Person of Indian Origin Students		
		UG	M	3	55	Nil	Nil	Nil	58	
			F	2	42	Nil	Nil	Nil	44	
			T	5	97	Nil	Nil	Nil	102	
		PG	M	4	117	Nil	Nil	Nil	121	
			F	1	74	Nil	Nil	Nil	75	
			T	5	191	Nil	Nil	Nil	196	
		M.Phil	M	NA	NA	NA	NA	NA	NA	NA
			F	NA	NA	NA	NA	NA	NA	NA
			T	NA	NA	NA	NA	NA	NA	NA
		Ph.D	M	1	37	Nil	Nil	Nil	38	
			F	1	29	Nil	Nil	Nil	30	
			T	2	66	Nil	Nil	Nil	68	

M-Male, F-Female, T-Total

4.2	Category wise no. of students admitted	<table border="1"> <thead> <tr> <th>Category</th> <th>Female</th> <th>Male</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>SC</td> <td>35</td> <td>47</td> <td>82</td> </tr> <tr> <td>ST</td> <td>17</td> <td>25</td> <td>42</td> </tr> <tr> <td>OBC</td> <td>26</td> <td>53</td> <td>79</td> </tr> <tr> <td>PH</td> <td>Nil</td> <td>Nil</td> <td>Nil</td> </tr> <tr> <td>General</td> <td>68</td> <td>95</td> <td>163</td> </tr> <tr> <td>Total</td> <td>146</td> <td>220</td> <td>366</td> </tr> </tbody> </table>			Category	Female	Male	Total	SC	35	47	82	ST	17	25	42	OBC	26	53	79	PH	Nil	Nil	Nil	General	68	95	163	Total	146	220	366
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4.3	Details of the two batches of students admitted	Particulars	Batch 1 Year of entry: 2011			Batch 2 Year of entry: 2012		
			UG	PG	Total	UG	PG	Total
		No. students admitted to the programme	Nil	8	8	102	196	298
No. of Drop-outs a) Within four months of Joining b) Afterwards	Nil	1	1	13	23	36		
No. appeared for the final year examination	NA	NA	NA	NA	NA	NA		
No. passed in the final exam	NA	NA	NA	NA	NA	NA		
No. passed in first class	NA	NA	NA	NA	NA	NA		

4.4	Does the University provide bridge/remedial courses to the educational disadvantaged students? If yes, please give details	Yes Remedial Courses are conducted for academically weaker students Detail Enclosed as Annexure:04
4.5	Does the University provide any financial help to the students from socially disadvantageous group? If yes, please give details	Yes Detail Enclosed as Annexure:05
4.6	In case the University is running M.Phil/Ph.D. programme, whether it is full time or part time and whether these programmes are run as per UGC Regulations, 2009 on M.Phil/Ph.D.	Full time and Part time admission are offered as per UGC Regulations, 2009 for M.Phil/Ph.D programme
4.7	Whether the University has a website? If yes please give website address and whether the website is regularly updated?	Yes www.ustm.ac.in Regularly updated
4.8	How are the prospective students informed about the criteria for admission, rules & regulations, facilities available, etc?	All relevant information for admission are informed through advertisements in print and electronic media, personal and telephonic counseling. The university website provided details and the same kept updated.

4.9	Whether any grievance redressal mechanism is available in the University? If yes, please provide details about the complaints received against malpractices, etc in the University in the following format:-			<p style="text-align: center;">Yes</p> <p>The university statute has provided Grievance Redressal Mechanism in the university.</p> <p>No complaints have been received during 2011 and 2012.</p> <p>Following is the composition of grievance redressal committee</p> <p>1.Vice Chancellor – Chairman 2.Dean of a School – Member 3.HOD of a Deptt.-Member 4.Two Legal experts - Member</p>
	Name of the complainant	Complaint against	Data of complaint	
	Nil	Not Applicable	Not Applicable	Not Applicable
(Details to be provided in Appendix-XII)				

5. Curriculum, Teaching Learning Process/Method, Examination/Evaluation System

5.1	Which University body finalized the curriculum? The composition of body may be given. (Board of Studies, Academic Council. Board of Management)	Statutory provisions are provided for the preparation of curriculum. As per provisions the Departmental Council prepares the syllabus and the same endorses to the Board of Studies for approval. The syllabus approved by the Board of studies is placed before the Academic Council for approval.
5.2	What are the Rules/regulations/procedure for revision of the curriculum and when was the curriculum last updated?	Departmental Council do the revision and make the changes in syllabi then endorsed to the Board of Studies which will be approved by the Academic Council of the University. This is University's second academic year and syllabi are all new.
5.3	Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? If yes, please enclose extracts of the minutes.	YES Extracts of the minutes are enclosed as Annexure-06
5.4	Furnish details of the following aspects of curriculum design: Innovation such as modular curricula Inter/multidisciplinary approach	As far as possible the statutory bodies have taken care to make the contents multidisciplinary in nature.
5.5	Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage.	University continuing 2 nd year. Hence academic audit has yet been done.
5.6	Apart from classroom instruction, what are the other avenues of learning provided for the students? (Example: Projects, Internships, Field trainings, Seminars, etc.)	Projects, Case Studies, Internship & Field Training etc.

5.7	Please provide details of the examination system (Whether examination based or practical based)	Examination is based on Semester system. Details are provided in Annexure-07																					
5.8	What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation?	Centralized evaluation processes are followed. External experts are invited for evaluation.																					
5.9	Mention the number of malpractice cases reported during the last 3 years and how they are dealt with.	No malpractice has been reported so far The process of dealing with malpractices are mentioned in Annexure- 08																					
5.10	Does the University have a continuous Internal evaluation system?	YES																					
5.12	How are the question papers set ensure the achievement of the course objectives?	Pattern of the question papers are approved by Board of Studies. Questions for minimum 2 papers in each course are invited from External Experts. The question papers received from paper setters shall be moderated by an expert drawn from the approved panel.																					
5.13	State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators.	The policy of the University for the constitution of board of question paper setters, board of examiners and invigilators. Details are mentioned in Annexure: 09																					
5.14	How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years. Details to be provided in the following format:- <table border="1" data-bbox="240 1520 771 1724"> <thead> <tr> <th>Year</th> <th>Date of exams</th> <th>Date of announcement of results</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Year	Date of exams	Date of announcement of results							The university examinations have been regular and time bound . The results are announced within 25 days from the date of completing the examination. <table border="1" data-bbox="813 1423 1395 1770"> <thead> <tr> <th>Year</th> <th>Date of exams</th> <th>Date of announcement of results</th> </tr> </thead> <tbody> <tr> <td>2012 (Odd semester)</td> <td>12-03-12 to 03-04-12</td> <td>10-04-12</td> </tr> <tr> <td>2012(Even sem)</td> <td>28-07-12 to 06-08-12</td> <td>30-08-12</td> </tr> <tr> <td>2013(Odd Sem)</td> <td>02-01-13 to 08-02-13</td> <td>21-02-13</td> </tr> </tbody> </table>	Year	Date of exams	Date of announcement of results	2012 (Odd semester)	12-03-12 to 03-04-12	10-04-12	2012(Even sem)	28-07-12 to 06-08-12	30-08-12	2013(Odd Sem)	02-01-13 to 08-02-13	21-02-13
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D. Admission Process

6.1	<p>How are students selected for admission to various courses? Please provide faculty-wise information</p> <ol style="list-style-type: none"> Through special entrance tests Through interviews Through their academic record Through combination of the above <p>Please also provide details about the weight age give to the above</p>	<p>MBA admission is based on the combination of special entrance tests(USTM-MAT, CAT, MAT, XMAT etc) , personal interviews and academic record.</p> <p>50%(academic record), 30% (Special entrance) , 20% personal interview.</p> <p>For other courses , admission through Academic record, personal interviews.</p> <p>80% Academic record, 20% personal interview.</p>																				
6.2	<p>Whether the University is admitting students from national level entrance test or state level entrance test? If yes, please provide following details:-</p> <table border="1" data-bbox="240 789 867 989"> <thead> <tr> <th>Name of the National/state level entrance exam</th> <th>No. of students admitted</th> <th>% of students from the total admitted</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Name of the National/state level entrance exam	No. of students admitted	% of students from the total admitted	Remarks					<p style="text-align: center;">YES</p> <p>University admits students from national level entrance test like CAT, MAT, XMAT etc. for MBA course.</p> <p>No application recived under this category in the academic session 2012.</p>												
Name of the National/state level entrance exam	No. of students admitted	% of students from the total admitted	Remarks																			
6.3	<p>Whether admission procedure is available on the University website and in the Prospectus</p>	<p style="text-align: center;">YES</p>																				
6.4	<p>Please provide details of the eligibility criteria for admission in the courses</p>	<p>Details of Eligibility Criteria are given in Annexure-10</p>																				
6.5	<p>Whether University is providing any reservation/relaxation in admission? If yes, please provide details in the following format:-</p> <p style="text-align: center;">YES</p> <p>Subject to revision from time to time, the management on recommendation of the Academic Council shall determine and prescribe reservation of seats including number in various degree programme of the university and notified through prospectus for admission. However there will be a reservation of 33% girl students in all branches under different Schools of USTM to encourage girl students for Higher Education</p> <p>If no application received under this category in specified time, the seats become open for all.</p> <table border="1" data-bbox="240 1612 1360 1913"> <thead> <tr> <th>Category</th> <th>No. of students admitted</th> <th>%of quota provided for reservation and preparation in respect of actual enrolment</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>SC</td> <td>8</td> <td style="text-align: center;">-</td> <td> </td> </tr> <tr> <td>ST</td> <td>100</td> <td style="text-align: center;">-</td> <td> </td> </tr> <tr> <td>OBC</td> <td>56</td> <td style="text-align: center;">-</td> <td> </td> </tr> <tr> <td>Minority</td> <td>47</td> <td style="text-align: center;">-</td> <td> </td> </tr> </tbody> </table>	Category	No. of students admitted	%of quota provided for reservation and preparation in respect of actual enrolment	Remarks	SC	8	-		ST	100	-		OBC	56	-		Minority	47	-		
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ST	100	-																				
OBC	56	-																				
Minority	47	-																				

6.6	<p>Whether any management quota is available for admission in the University? If yes, please provide details in the following format:-</p> <table border="1" data-bbox="240 218 867 472"> <thead> <tr> <th data-bbox="240 218 380 407">Total No. of Seats (Course-wise)</th> <th data-bbox="388 218 527 407">No. of total students admitted</th> <th data-bbox="535 218 675 407">No. of students admitted under Management quota</th> <th data-bbox="683 218 867 407">% of students admitted under management quota</th> </tr> </thead> <tbody> <tr> <td data-bbox="240 417 380 472"></td> <td data-bbox="388 417 527 472"></td> <td data-bbox="535 417 675 472"></td> <td data-bbox="683 417 867 472"></td> </tr> </tbody> </table>	Total No. of Seats (Course-wise)	No. of total students admitted	No. of students admitted under Management quota	% of students admitted under management quota					<p style="text-align: center;">YES</p> <p>10% of total intake in each courses are available for Management Quota(MQ) subject to revision from time to time on recommendation of the Academic Council.</p> <p>No students admitted under this category in last batches.</p>
Total No. of Seats (Course-wise)	No. of total students admitted	No. of students admitted under Management quota	% of students admitted under management quota							
6.7	What is the admission policy of the University with regard NRI and overseas students?	Admission policy of the University with regard NRI and overseas students are given in Annexure:11								

E. Fee Structure

7.1	Present Course-wise fee structure of the University (Please provide head-wise details of total fee charged)	Present Course-wise fee structure of the University is given in Annexure:12
7.2	Any other fee charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee, Fee by any name, etc.)	No
7.3	Whether fee structure is available on the University website and in the prospectus?	YES
7.4	Whether fee is charge by the University as per fee structure displayed in the University website and in the prospects or some hidden charges are there?	NO
7.5	Mode of Fee collection	Cash/DD/CHEQUE
7.8	Whether University is providing any concession in fee to students? If yes, please provide details.	YES Annexure-13
7.9	Details of the Hostel Fee including mess charges	YES
7.10	Any other fee	YES
7.11	Basis of Fee Structure	As per rules/approval of State Govt. and University authority.
7.12	Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken.	NO
7.13	Whether University is providing any scholarship to students? If yes, please provide details.	NO

F. Faculty

8.1	Total no. of Sanctioned and filled up posts (Institution-wise and Development-wise)	<table border="1"> <tr> <td rowspan="2">Deptt.</td> <td colspan="2">Prof</td> <td colspan="2">Associate Prof</td> <td colspan="2">Asstt. Prof</td> </tr> <tr> <td>Sanctioned</td> <td>Filled up</td> <td>Sanctioned</td> <td>Filled up</td> <td>Sanctioned</td> <td>Filled up</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>						Deptt.	Prof		Associate Prof		Asstt. Prof		Sanctioned	Filled up	Sanctioned	Filled up	Sanctioned	Filled up														
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			Sanctioned	Filled up	Sanctioned	Filled up	Sanctioned	Filled up																										
Details enclosed in Annexure-14																																		
8.2	Details of teaching staff in the following format (Please provided details- Institution-wise and Department-wise) (Details to be provided in Appendix-XIII)	Details of Teaching Staff provided in Appendix-XIII																																

8.3	Category-wise No. of Teaching Staff	<table border="1"> <tr> <th>Category</th> <th>Female</th> <th>Male</th> <th>Total</th> </tr> <tr> <td>SC</td> <td>Nil</td> <td>Nil</td> <td>Nil</td> </tr> <tr> <td>ST</td> <td>Nil</td> <td>1</td> <td>1</td> </tr> <tr> <td>OBC</td> <td>5</td> <td>5</td> <td>10</td> </tr> <tr> <td>PH</td> <td>Nil</td> <td>Nil</td> <td>Nil</td> </tr> <tr> <td>General</td> <td>18</td> <td>21</td> <td>39</td> </tr> <tr> <td>Total</td> <td>23</td> <td>27</td> <td>50</td> </tr> </table>				Category	Female	Male	Total	SC	Nil	Nil	Nil	ST	Nil	1	1	OBC	5	5	10	PH	Nil	Nil	Nil	General	18	21	39	Total	23	27	50
		Category	Female	Male	Total																												
		SC	Nil	Nil	Nil																												
		ST	Nil	1	1																												
		OBC	5	5	10																												
		PH	Nil	Nil	Nil																												
		General	18	21	39																												
		Total	23	27	50																												

8.4	Details of the permanent and temporary faculty members in the following format			
	Particulars	Female	Male	Total
	Total no. of permanent teachers	25	25	50
	No. of teachers with Ph.D. as the highest qualification	12	8	20
	No. of teachers with M. Phil as the highest qualification	2	1	3
	No. of teachers with PG as the highest qualification	11	16	27
	Total no. of temporary teachers	0	0	0
	No. of teachers with Ph.D. as the highest qualification	0	0	0
	No. of teachers with M. Phil as the highest qualification	0	0	0
No. of teachers with PG as the highest qualification	0	0	0	

	Total no. of part-time teachers	2	5	7
	No. of teachers with Ph.D. as the highest qualification	2	5	7
	No. of teachers with M. Phil as the highest qualification	0	0	0
	No. of teachers with PG as the highest qualification	0	0	0
	Total No. of visiting teachers	3	10	13
8.5	Ratio of full-time teachers to part-time/contract teachers	1:7		
8.6	Process of recruitment of faculty -Whether advertised? (pl. attach copy of the ad) -Whether selection committee was constituted as per the UGC Regulation?	Copy of recruitment advertisement is enclosed as Annexure-15		
8.7	Does the University follow self-appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self-appraisal of teachers analysed and used? Whether:- Self Appraisal Evaluation Peer Review Students evaluation Others (specify)	Not conducted yet		
8.8	Institution-wise and Department-wise teacher student ratio (only full time faculty)	1: 7		
8.9	Whether the University is providing UGC Pay Scales to the Permanent Faculty? If yes, please provide the following details:- Scale of Pay with all the allowances Professor – Associate Prof.- Assistant Prof.- Mode of Payment – Bank Account (Cash/Cheque)	The university has not implemented the UGC pay scale. Salaries and allowances are now as per mutual agreement. Through Bank Transfer and Cash Payment		
8.10	Pay / Remuneration provided to:- Part-Time Faculty- Temporary Faculty- Guest Faculty-	Rs 1000/ per visit Not Applicable Rs 1500/ per 1Hr lecture		
8.11	Facilities for teaching staff (Please provide details about Residence, Rooms, Cubical, Computers/Any other)	Yes Cubicle, Computer, Transport, Car Loan, Marriage Loan, Internet Facility etc.		

G. Infrastructure

9.1	Does the University have sufficient space for Land & Building?	Yes
9.2	Does the University have sufficient class rooms?	Yes
9.3	Laboratories & Equipment (Details to provided in Appendix-XIV and Appendix-XV)	Details of Laboratories & Equipments Appendix-XIV
a)	Item Description (make and model)	
b)	Location (Department)	
c)	Value (Rs.)	
d)	Present Condition	
e)	Date of Purchase	
9.4	Library	Details of Library Appendix-XV
a)	Total Space (all Kinds)	
b)	Computer/Communication facilities	
c)	Total no. of Ref. Books Each Department	
d)	All Research Journals subscribed on a regular basis	
9.5	Sports Facilities (Details to be provided in Appendix-XVI)	Sports Facilities are enclosed in Appendix-XVI
a)	Open Plat Grounds(s) for outdoor sports (Athletics, Football, Hockey, Cricket, etc.)	Cricket, Football, Volleyball , etc.
b)	Track for Athletics	In plan & To be prepared
c)	Basketball courts	In plan & To be prepared
d)	Squash / Tennis Courts	In plan & To be prepared
e)	Swimming Pool (Size)	In plan & To be prepared
f)	Indoor Sports Facilities including Gymnasium	YES
g)	Does the University has provision for Residential Accommodation including hostels (boys & girls separately)	YES

H.

Financial Viability

10.1	<p>Details of the Corpus Fund created by the University Amount- FDR no. Date- Period- (Documentary evidence to be given)</p>	<p>Documentary evidence of Corpus Fund is enclosed as Annexure-16 Rs.2,12,00,000 Endowment Fund</p>																	
10.2	<p>Financial position of the University (please provide audited income and expenditure statement for the last 3 years) Annexure-16</p>	<table border="1"> <thead> <tr> <th data-bbox="732 495 899 579">S.No.</th> <th data-bbox="899 495 1062 579">Year</th> <th data-bbox="1062 495 1227 579">Income (in Lakh)</th> <th data-bbox="1227 495 1414 579">Expenditure (in Lakh)</th> </tr> </thead> <tbody> <tr> <td data-bbox="732 579 899 663">1</td> <td data-bbox="899 579 1062 663">2010-11</td> <td data-bbox="1062 579 1227 663">Not Applicable</td> <td data-bbox="1227 579 1414 663">Not Applicable</td> </tr> <tr> <td data-bbox="732 663 899 716">2</td> <td data-bbox="899 663 1062 716">2011-12</td> <td data-bbox="1062 663 1227 716">9.87</td> <td data-bbox="1227 663 1414 716">52.23</td> </tr> <tr> <td data-bbox="732 716 899 789">3</td> <td data-bbox="899 716 1062 789">2012-13</td> <td data-bbox="1062 716 1227 789">Not Audited</td> <td data-bbox="1227 716 1414 789">Not Audited</td> </tr> </tbody> </table>		S.No.	Year	Income (in Lakh)	Expenditure (in Lakh)	1	2010-11	Not Applicable	Not Applicable	2	2011-12	9.87	52.23	3	2012-13	Not Audited	Not Audited
S.No.	Year	Income (in Lakh)	Expenditure (in Lakh)																
1	2010-11	Not Applicable	Not Applicable																
2	2011-12	9.87	52.23																
3	2012-13	Not Audited	Not Audited																
10.3	<p>Source of finance and quantum of funds available for running the University (for last audited year)</p> <p>a. Fees- b. Donations- c. Loan- d. Interest- e. Any other (pl. Specify)-</p>	<p>The A.Y. 2011-12 is the first year operations of the University. The funds are being provided by the parent society.</p> <p>a. 8.57Lakh b. Nil c. 181.65 Lakh d. 1.29 Lakh e. Nil</p>																	
10.4	<p>What is the University's unit cost of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given</p>	<p>The A.Y. 2011-12 is the first year of operation of the University. University's unit cost calculated as INR 3.34 Lakh per Student of A.Y. 2011-12. However the unit cost in the financial year 2012-13 will be approximately INR .69Lakh per student. The Audit for the A.Y. 2012-13 is under process.</p>																	

I. Governance System

11. Organization, Governance and Management

11.1	<p>Composition of the statutory bodies of the University (please give names, profession & full postal address of the members and date of constitution):-</p> <p>Governing Board</p> <p>Executive Council</p> <p>Board of Management</p> <p>Academic Committee</p>	<p>Details Governance system are provided in Appendix-XVII</p>	
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	Board of Studies Others (Details to be provided in Appendix-XVII)	
11.2	Dates of the meetings of the above held during the last 2 years (Enclose attested copy of the minutes of the meetings)	Dates of the meeting of statutory bodies & attested copy of the minutes of the meeting is enclosed in Annexure-17
11.3	What percentage of the members of the Boards of Studies, or such other academic committees, are external? Enclose the guidelines for BOS or such other Committees.	All the committees are constituted as per Act & Statute of University.
11.4	Are there other strategies to review academic programmes besides the academic council? If yes, give details about what, when and how often are such reviews made?	No

J. Research Profile

12.1	Faculty-wise and Department-wise information to be provided in respect of the following:- <ul style="list-style-type: none"> ➤ Student Teacher Ratio ➤ Class Rooms ➤ Teaching Labs ➤ Research Scholars (M.Tech, Ph. D. , Post Doctoral Scholars) ➤ Publications in last 3 years (Year-wise list) ➤ No. of Books Published ➤ Patents ➤ Transfer of Technology ➤ Inter-departmental Research (Inter-disciplinary) ➤ Consultancy ➤ Externally funded Research Projects ➤ Educational Programmes Arranged 	Department-wise 6:1 31 11 68 Enclosed in Annexure-18 Nil Nil Nil Yes Nil Nil North East Graduate Congress, North East Teacher Congress, workshop, Seminar.
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K. Misc.

13. Details of Non-Teaching Staff

13.1	Details of Non-Teaching Staff - Enclosed in Appendix – XVIII																																																									
13.2	<table border="1"> <tr> <td data-bbox="240 247 732 1289" rowspan="16">Summary of the Non-Teaching Staff</td> <td data-bbox="732 317 946 390">Particulars</td> <td data-bbox="946 317 1105 390">Female</td> <td data-bbox="1105 317 1256 390">Male</td> <td data-bbox="1256 317 1370 390">Total</td> </tr> <tr> <td data-bbox="732 390 946 485">Administrative Staff</td> <td data-bbox="946 390 1105 485"></td> <td data-bbox="1105 390 1256 485"></td> <td data-bbox="1256 390 1370 485"></td> </tr> <tr> <td data-bbox="732 485 946 548">Group A</td> <td data-bbox="946 485 1105 548">0</td> <td data-bbox="1105 485 1256 548">5</td> <td data-bbox="1256 485 1370 548">5</td> </tr> <tr> <td data-bbox="732 548 946 611">Group B</td> <td data-bbox="946 548 1105 611">1</td> <td data-bbox="1105 548 1256 611">2</td> <td data-bbox="1256 548 1370 611">3</td> </tr> <tr> <td data-bbox="732 611 946 674">Group C</td> <td data-bbox="946 611 1105 674">5</td> <td data-bbox="1105 611 1256 674">2</td> <td data-bbox="1256 611 1370 674">7</td> </tr> <tr> <td data-bbox="732 674 946 737">Group D</td> <td data-bbox="946 674 1105 737">6</td> <td data-bbox="1105 674 1256 737">7</td> <td data-bbox="1256 674 1370 737">13</td> </tr> <tr> <td data-bbox="732 737 946 800">Sub total</td> <td data-bbox="946 737 1105 800">12</td> <td data-bbox="1105 737 1256 800">16</td> <td data-bbox="1256 737 1370 800">28</td> </tr> <tr> <td data-bbox="732 800 946 863">Technical Staff</td> <td data-bbox="946 800 1105 863"></td> <td data-bbox="1105 800 1256 863"></td> <td data-bbox="1256 800 1370 863"></td> </tr> <tr> <td data-bbox="732 863 946 926">Group A</td> <td data-bbox="946 863 1105 926">0</td> <td data-bbox="1105 863 1256 926">0</td> <td data-bbox="1256 863 1370 926">0</td> </tr> <tr> <td data-bbox="732 926 946 989">Group B</td> <td data-bbox="946 926 1105 989">1</td> <td data-bbox="1105 926 1256 989">1</td> <td data-bbox="1256 926 1370 989">2</td> </tr> <tr> <td data-bbox="732 989 946 1052">Group C</td> <td data-bbox="946 989 1105 1052">2</td> <td data-bbox="1105 989 1256 1052">2</td> <td data-bbox="1256 989 1370 1052">4</td> </tr> <tr> <td data-bbox="732 1052 946 1115">Group D</td> <td data-bbox="946 1052 1105 1115">0</td> <td data-bbox="1105 1052 1256 1115">0</td> <td data-bbox="1256 1052 1370 1115">0</td> </tr> <tr> <td data-bbox="732 1115 946 1178">Sub Total</td> <td data-bbox="946 1115 1105 1178"></td> <td data-bbox="1105 1115 1256 1178"></td> <td data-bbox="1256 1115 1370 1178"></td> </tr> <tr> <td data-bbox="732 1178 946 1241">Grand Total</td> <td data-bbox="946 1178 1105 1241">3</td> <td data-bbox="1105 1178 1256 1241">3</td> <td data-bbox="1256 1178 1370 1241">6</td> </tr> </table>	Summary of the Non-Teaching Staff	Particulars	Female	Male	Total	Administrative Staff				Group A	0	5	5	Group B	1	2	3	Group C	5	2	7	Group D	6	7	13	Sub total	12	16	28	Technical Staff				Group A	0	0	0	Group B	1	1	2	Group C	2	2	4	Group D	0	0	0	Sub Total				Grand Total	3	3	6
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	13.3		<table border="1"> <tr> <td data-bbox="240 1289 732 1881" rowspan="8">No. of Non-teaching staff category wise</td> <td data-bbox="732 1325 907 1388">Category</td> <td data-bbox="907 1325 1073 1388">Female</td> <td data-bbox="1073 1325 1240 1388">Male</td> <td data-bbox="1240 1325 1338 1388">Total</td> </tr> <tr> <td data-bbox="732 1388 907 1451">SC</td> <td data-bbox="907 1388 1073 1451">1</td> <td data-bbox="1073 1388 1240 1451">1</td> <td data-bbox="1240 1388 1338 1451">2</td> </tr> <tr> <td data-bbox="732 1451 907 1514">ST</td> <td data-bbox="907 1451 1073 1514">3</td> <td data-bbox="1073 1451 1240 1514">3</td> <td data-bbox="1240 1451 1338 1514">6</td> </tr> <tr> <td data-bbox="732 1514 907 1577">OBC</td> <td data-bbox="907 1514 1073 1577">2</td> <td data-bbox="1073 1514 1240 1577">5</td> <td data-bbox="1240 1514 1338 1577">7</td> </tr> <tr> <td data-bbox="732 1577 907 1640">PH</td> <td data-bbox="907 1577 1073 1640">0</td> <td data-bbox="1073 1577 1240 1640">1</td> <td data-bbox="1240 1577 1338 1640">1</td> </tr> <tr> <td data-bbox="732 1640 907 1703">General</td> <td data-bbox="907 1640 1073 1703">5</td> <td data-bbox="1073 1640 1240 1703">9</td> <td data-bbox="1240 1640 1338 1703">14</td> </tr> <tr> <td data-bbox="732 1703 907 1766">Total</td> <td data-bbox="907 1703 1073 1766">11</td> <td data-bbox="1073 1703 1240 1766">19</td> <td data-bbox="1240 1703 1338 1766">30</td> </tr> </table>	No. of Non-teaching staff category wise	Category	Female	Male	Total	SC	1	1	2	ST	3	3	6	OBC	2	5	7	PH	0	1	1	General	5	9	14	Total	11	19	30																										
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OBC		2	5		7																																																					
PH		0	1		1																																																					
General		5	9		14																																																					
Total		11	19		30																																																					

14. Academic Results

14.1	Faculty-wise and course-wise academic results of the past 3 years Details are enclosed in Annexure-19
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15. Accreditation

15.1	Whether Accredited by NAAC? If yes please provide the following details: Date of Accreditation Period Grade CGPA Grading System Followed	No								
15.2	Whether courses are accredited by NBA? If yes please provide course-wise details as under:- <table border="1" data-bbox="250 705 914 825"> <thead> <tr> <th>S.No.</th> <th>Course</th> <th>Whether Accredited</th> <th>Period of Accreditation</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	S.No.	Course	Whether Accredited	Period of Accreditation					No
S.No.	Course	Whether Accredited	Period of Accreditation							
15.3	Other Accreditations, if any	Under Process								
15.4	Any other information (including special achievements by the University which may be relevant for the University)	Details are enclosed in Annexure-20								

16. Strength and Weaknesses of the University

16.1	Strength of the University	Strategic location with proper connectivity by Air, Rail and Road , about 6Km from the capital complex of Assam, Beautiful Hilly Terrain , ATM, etc.
16.2	Weaknesses of the University	Fund flow is a limiting factor.

Certificate

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations and guidelines of the UGC, Central Government and relevant Statutory (Council(s) and abide by the provisions under the UGC Regulation.

The above information is also posted on the website of the University www.ustm.ac.in.

Date: 14-05-2013

(Dr. C.R. Sarkar)
Registrar, University of Science & Technology, Meghalaya

Appendix – I

Composition of ERD Foundation, Society/Trust:

SL. No.	Name	Address	Occupation	Designation in the Society/ Trust
01	Mr. Mahbubul Hoque	S/O Lt.Ibrahim Ali Nabamilian Path Dispur, Kamrup Assam	Academician	President/Chairman
02	Mr. Manjurul Hoque	S/o Lt. Ibrahim Ali Dispur, Kamrup Assam	Academician	Vice President
03	Mrs. Sahida Rahman	H.No-19,Nabamilan Path, Dispur, Kamrup Assam	Private Service	Secretary cum Treasurer
04	Mrs. Anju Hazarika	H.No-36, Sankar Path, Hatigaon Road, Guwahati- 6, Assam	Private Service	Joint Secretary
05	Mr. Eftekhari Alom	No-61,2 nd floor,3 rd E cross, Nanjappa layout, Adugodi, Near S N high school, Bangalore-560030	Private Service	Member
06	Mr. Amit Choudhury	S/o Mr. Ajit Choudhury, house no-98 Swahid Dilip Hujuri Path, Super Market, Dispur-6, Kamrup District Assam	Private Service	Member
07	Mr. Abdur Rahman Barbhuiya	P.S-Dabaka Dist:Nagaon Assam	Retired Govt.Service	Member
08	Mr. Ajmol Hussain Borbhuiya	H.No-4, Mirza Galib Path, Hatigaon, Guwahati-6, Kamrup,Assam	Registrar, Regional Institute of Science & Technology	Member
09	Mr. Balen Haloi	S/o Lt. Gadadhar Haloi Janakpur Path, Jatia kahilipara Kamrup Assam	Private Service at Central IT College, Guwahati	Member
10	Mr. Ferdous Ahmed Borbhuiya	Panjabari, Dispur, Kamrup, Assam	Project Fellow, IIT Guwahati.	Member

Appendix – II

Information about Members of the Society/ Trust

S. No.	Name	Address	Name of the Society/ Trust	Designation in the Society/ Trust
		Not Applicable		

Appendix – III

Information about promoting Society/ Trust – other educational institutions

Sl. No.	Name of the University/ Educational Institution	Activities
01	Regional College of Higher Education, Guwhati, Assam Affiliated to North Eastern Hill University, Shillong	The college was established in the year 2007, it has been offering UG courses in B.Sc (Biotechnology, Biochemistry, Environmental Science, Computer Science), BCA,BBA,BSW
02	Central Public School,Patharkandi, Karimganj, Assam Affiliated to CBSE, Delhi	The School was establish in the year 2008, classes are conducted upto Senior Secondary level
03	Regional Institute of Science & Technology,9 th Mile, Dist Ri-Bhoi, Meghalaya Affiliated to North Eastern Hill University, Shillong and Approved by AICTE New Delhi	Established in the year 2009, offering B.Tech programme in CSE, ECE, EEE, CE and ME.
04	Central Public School, Badarpur, Assam Affiliated to CBSE, Delhi	The School was establish in the year 2010, classes are conducted upto Secondary level.
05	Fakhruddin Ali Ahmed Center for Coaching & Guidance, Guwahati, Assam	Coaching & Guidance center for civil service examination of union & state public service commission. Provide training to students belongs to weaker section of society for higher education & entrance exam like CAT/GER/JEE/AIEEEE/CEE/Medical etc.
06	Khairun Nessa Begum Women's College, Badarpur, Assam To be affiliated to Assam University, Silchar	A women's degree college

Appendix – IV

Information about promoting Society/ Trust – Other activities

Sl. No.	Name of Organization	Activities
	Not Applicable	

Appendix – V

Information about off –campus Centre(s)

Sl. No.	Address of the Off-campus Centre	Courses Run
	Not Applicable	

Appendix – VI

Information about off – Shore campus Centre(s)

Sl. No.	Address of the Off-shore campus Centre	Courses Run
	Not Applicable	

Appendix – VII

Information about Courses run under distance mode and study centre(s)

Sl. No	Address of the Study centre	Courses Run	No of students enrolled
	Not Applicable		

Appendix – VIII

List of offered at USTM as decided by its statutory bodies.

Sl no		Name of courses
01	UG	B.Sc. Biotechnology
02		B.Sc. Biochemistry
03		BA psychology
04		BA Mass com
05		BA Sociology
06		B.Com
07		BBA
08		BCA
09		BSW
10	PG	M.Sc. Biotechnology
11		M.Sc. Botany
12		M.Sc. Electronics
13		M.Sc. Zoology
14		M.Sc. Chemistry
15		M.Sc. Comp Sc
16		M.Sc. Environment Science
17		MA Rural Development
18		MA Psychology
19		MA Mass com
20		MA Sociology
21		MA Public Administration
22		MA Disaster Management
23		MA Economics
24		MA Public Relation

25		MA Education
26		MA Cultural Studies
27		MCom
28		MBA
29		MCA
30		MSW
31	PG Diploma	PGDCA
32	Ph.D	
33	B.Ed	B.Ed

Appendix – IX

Information about the programmes now offered

Sl no		Name of course	Sanctioned Intake	Actual Enrollment
01	UG	B.Sc. Biotechnology	30	29
02		B.Sc. Biochemistry	30	9
03		BA psychology	30	9
04		BA Mass com	30	3
05		BA Sociology	30	10
06		B.Com	30	5
07		BBA	30	6
08		BCA	30	10
09		BSW	30	11
10	PG	M.Sc. Biotechnology	20	11
11		M.Sc. Botany	20	16
12		M.Sc. Electronics	20	6
13		M.Sc. Zoology	20	7
14		M.Sc. Chemistry	20	10
15		M.Sc. Environment Science	20	1
16		MA Rural Development	20	8
17		MA Psychology	30	1
18		MA Mass com	20	2
19		MA Sociology	20	12
20		MA Public Administration	20	11
21		MA Disaster Management	20	2
22		MA Economics	20	5
23		MA Public Relation	20	3
24		MA Education	20	4
25		MA Cultural Studies	20	1
26		M.Com	20	16
27		MBA	120	35
28		MCA	40	13
29		MSW	40	16
30	Ph. D		150	68

Appendix – X

Details of approved courses by statutory bodies

Sl. No.	Course	Name of the Statutory Council	Whether approval has been taken
01	MBA	AICTE	YES

Appendix – XI

Information about the courses which are not specified by the UGC

Sl. No.	Course	Date of Starting	Whether applied to UGC for specification
	Not Applicable		

Appendix – XII

Information about the complaints received under Grievance Redressel Mechanism

		NOT Applicable		

Appendix – XIII

Details of Teaching Staff

School of Biological Sciences:

Name	Designation	Age (Yrs)	Educational Qualification	Teaching Experience (Yrs)	Date Of Appointment	Whether Full Time Or Part Time	Regular Or Adhoc	Consolidated Basic Scale Of Pay	No.Of Publications
DR. SURESH CH. DAS	Dean & Prof	63	M.SC., PH.D.	28	06/09/11	Full Time	Regular	30,000 /	58
DR. MOUSUMI DAS	Asst Prof	35	M.SC., PH.D.	4	12/10/11	Full Time	Regular	23,000 /	3
DR. SAPTADEEPA ROY	Asst Prof	32	M.SC., PH.D.	3	01/08/12	Full Time	Regular	18,000 /	13
DR. SHAFIQL ISLAM BHUYAN	Asst Prof	30	M.SC., PH.D.	1	10/9/12	Full Time	Regular	25,000 /	5
DR. BEDABATI CHOUDHURY	Asst Prof	31	M.SC., PH.D.	1	01/09/12	Full Time	Regular	18,000 /	9
MR. MONJOY KR CHOUDHURY	Asst Prof	32	M.SC., PH.D.(Pursuing)	7	01/09/11	Full Time	Regular	23,000 /	6
MS. SONY KUMARI	Asst Prof	29	M.SC., PH.D.(Pursuing)	4	01/09/11	Full Time	Regular	20,000 /	1
MR. DEBASHISH BORAH	Asst Prof	29	M.SC., PH.D.(Pursuing)	5	06/09/11	Full Time	Regular	13,000 /	7

School of Social Sciences and Humanities:

Name	Designation	Age (Yrs)	Educational Qualification	Teaching Experience (Yrs)	Date Of Appointment	Whether Full Time Or Part Time	Regular Or Adhoc	Scale Of Pay	No. of Publication
DR. ANS AHMED	Prof & DEAN	62	M.SC., PH.D.	32		Full Time	Regular	35,000/	72
DR. MD MAQBUL ALI	Associate Prof	37	M.A., PH.D.	5	2/8/12	Full Time	Regular	27,000/	11
DR. GOPASHREE BORA	Associate Prof	31	M.A., PH.D.	3	3/9/12	Full Time	Regular	27,000/	13
SHRI KUDESHWAR	Associate Prof	61	MA, M.Phill	32	10/04/13	Full Time	Regular	20,000/	4

SHARMA									
SHRI B.I.LASKAR	Associate Prof	43	MA, M.Phil	5	01/08/12	Full Time	Regular	21,000/	7
MS. POOJA CHANGKAKATI	Asst Prof	28	M.A., M. PHIL	1	6/8/12	Full Time	Regular	20,000/	2
MD. JIAUL ISLAM CHOUDHURY	Asst Prof	31	MSW, M PHIL	1	12/09/12	Full Time	Regular	21,000/	5
MS. DEEPSHIKHA CARPENTER	Asst Prof	26	M.S.W	1	13/8/12	Full Time	Regular	17,000/	2
MS. PRATEETI BARMAN	Asst Prof	33	M.S.W	1	27/7/12	Full Time	Regular	20,000/	2
MR. FAHMIDA SAHEEN BORA	Asst Prof	24	M.A.,	1	1/5/12	Full Time	Regular	17,000/	3
MS. DIPREKHA DEKA	Asstt. Prof	28	MA	1	08/03/13	Full Time	Regular	17,000/	1
MS. SUDARSHNA NATH	Asstt. Prof	25	MA	1	26/03/13	Full Time	Regular	17,000/	1
MR. MANOJ KUMAR SHARMA	Asst Prof	47	M.A.	2	01/09/12	Full Time	Regular	25,000/	1
MS PAPIYA DUTTA	Asst Prof	28	MRMD	1 ½	14/8/12	Full Time	Regular	25,000/	2

School of Business Sciences:

Name	Designation	Age (Yrs)	Educational Qualification	Teaching Experience (Yrs)	Date Of Appointment	Whether Full Time Or Part Time	Regular Or Adhoc	Scale Of Pay	No. of Publication
DR. ALAKA SARMA	Prof & Dean	57	MA, Ph.D	20	01/03/12	Full Time	Regular	35,000/	12
DR. B.K.MUKHARJEE	Prof	50	MA, Ph.D	20	02/08/12	Full Time	Regular	30,000/	9
DR. PARBIN SULTANA	Asst Prof	43	M SC, PH D	5	2/8/12	Full Time	Regular	27,000/	7
DR. DEVAJIT MAHANTA	Asst Prof	37	MBA, Ph D	1	1/11/12	Full Time	Regular	27,000/	15
DR. SANJAY SINHA	Asst Prof	29	MA, PH.D	4	26/9/12	Full Time	Regular	23,000/	14
MRS. RASHMI R. BARUAH	Asst Prof	39	MSc, MBA	12	25/8/12	Full Time	Regular	23,000/	2

MRS. AJANTA BHUYAN (BORA)	Asst Prof	52	MA (Eco),	12	25/8/12	Full Time	Regular	20,000/	2
MR. HARI MALL THAKURI	Asst Prof	37	M COM, M PHIL., B ED	1	6/8/12	Full Time	Regular	17,000/	1
MS. SWATI BAISHYA	Asst Prof	28	MBA,	1	1/8/12	Full Time	Regular	18,000/	2
MS. MOUMITA SHYAM	Asst Prof	29	M Com, B Ed,	3	12/9/12	Full Time	Regular	13,000/	1

School of Applied Sciences

Name	Designation	Age (Yrs)	Educational Qualification	Teaching Experience (Yrs)	Date Of Appointment	Whether Full Time Or Part Time	Regular Or Adhoc	Scale Of Pay	No. of Publication
DR. C. R SARKAR	Prof & DEAN	64	M.SC., PH.D.	34	01/09/12	Full Time	Regular	35,000/	13
DR. GAUTAM KUMAR SARMAH	Associate Prof	39	M.SC., PH.D	5	06/09/11	Full Time	Regular	27,000/	12
DR.ABDUL MUNAF KHARBULI	Asst Prof	39	M.SC., PH.D	½	01/10/12	Full Time	Regular	23,000/	7
Dr. BARNALI BARUAH	Asst Prof	31	M.SC., PH.D	1	19/9/12	Full Time	Regular	23,000/	8
MS PALLABI HAZARIKA	Asst Prof	25	MA(GEO), MA(RD)	1	01/11/12	Full Time	Regular	18,000/	2
MR. SHAMIKHU CHANGMAI	Asst Prof	26	M.SC.,	1	17/9/12	Full Time	Regular	20,000/	2

School of Engineering and Technology

Name	Designation	Age (Yrs)	Educational Qualification	Teaching Experience (Yrs)	Date Of Appointment	Whether Full Time Or Part Time	Regular Or Adhoc	Scale Of Pay	No. of Publication
Dr. U.K. SARMAH	Prof & DEAN	71	MS, PH.D.	35	06/09/12	Full Time	Regular	35,000/	7
MR.JAINUL ABEDIN	Asst Prof	29	M.Tech	4	06/09/11	Full Time	Regular	25,000/	2
MR. ANIRUDHA CHANDA	Asst Prof	35	MCA	5	17/7/08	Full Time	Regular	18,000/	NIL
MS. TABASSUM YESIN RAHMAN	Asst Prof	30	MCA	5	06/09/11	Full Time	Regular	18,000/	1
MR. JAYASHISH CHAKRABORTY	Asst Prof	31	MCA, PGDISM	5	06/09/11	Full Time	Regular	18,000/	1

MD. ABDUL BARIK	Asst Prof	31	M.TECH	3	02/08/12	Full Time	Regular	18,000/	2
MR. AZIZUL HOQUE	Asst Prof	28	M SC, M TECH	2	08/08/12	Full Time	Regular	18,000/	3
MR. GIASUDDIN AHMED	Asst Prof	29	M SC	4	20/9/12	Full Time	Regular	18,000/	NIL
MR. ANANTA PATHAK	Asst Prof	27	B.Tech	2	20/9/12	Full Time	Regular	18,000/	NIL

School of Media and Cultural Studies

Name	Designation	Age (Yrs)	Educational Qualification	Teaching Experience (Yrs)	Date Of Appointment	Whether Full Time Or Part Time	Regular Or Adhoc	Scale Of Pay	No. of Publication
DR. DINESH BAISHYA	Prof & DEAN	61	M.Sc., MH.D	36	28/02/12	Full Time	Regular	35,000/	17
DR. ALPANA CHAUDHURY	Asst Prof	31	MA. PH D	8	14/12/11	Full Time	Regular	23,000/	7
MS. NAMRATA SARMA	Asst Prof	33	MA, MAJM	7	01/08/12	Full Time	Regular	18,000/	2
MRS ROSE MAHANTA	Asst Prof	45	MAJM	7	01/08/12	Full Time	Regular	18,000/	1
MRS MAMOON SAIKIA	Asst Prof	32	MAJM	5	01/08/12	Full Time	Regular	18,000/	1

Appendix – XIV
DETAILS OF EQUIPMENTS

School of Biological Sciences

NAME OF THE EQUIPMENT	ITEM DESCRIPTION		LOCATION [DEPARTMENT]	VALUE	DATE OF PURCHASE	PRESENT CONDITION
	MAKE	MODEL				
WATER BATH	GENEI	CAT NO-107931 PL NO-WCI	2	45,400/-	28/7/12	Working
VORTEX MIXTURE	GENEI	OLD CAT-18.01 SAP NO-106887	4	12258	28/7/12	Working
ELECTROPHORESIS CHAMBER	GENEI	MIDI VERTICAL GCL	2	68,100/-	28/7/12	Working
TRANSILLUMINATOR	GENEI	COLLEGE MODEL	2	29,964/-	28/7/12	Working
GEL DOCUMENTATION SYSTEM	GENEI		3	6,46,950/-	28/7/12	Working
ICE FLAKING MACHINE	MURO		4	2,91,695/-	28/7/12	Working
LYOHOLIGER	ANM	FD-206K	3	3,34,825/-	31/7/12	Working
DISTILLATION UNIT	YORCO	YSU-410	1	47,670/-	31/7/12	Working
HOT AIR OVEN	YORCO	YSI-431D	1 & 2	39,725/- (EACH)	28/7/12	Working
HOMOGENISER	YORCO	YSI-473	4	24,970/-	04/08/12	Working
AUTOCLAVE	YORCO	YSU-405	1	2,38,350/-	04/08/12	Working
BOD INCUBATOR	YORCO	YSI-440	2 & 3	1,92,950/- (EACH)	02/08/12	Working
CRYOCAN		7L CAP	5	39,725/-	06/10/12	Working
LAMINAR AIR FLOW (HORIZONTAL)	HITECH	3'x 2'x 2'	6	65,830/-	17/11/12	Working
LAMINAR AIR FLOW (HORIZONTAL)	HITECH	4'x 2'x 2'	7	1,07,825/-	17/11/12	Working
HUMIDIFIER	YORCO	3L	3	19,295/-	22/8/12	Working
HIGH SPEED REFRIGERATED		54280001210 5427710.000	3	3,25,450/-	28/12/11	Working

CENTRIFUGE					
SPIN WIN MICRO CENTRFUGE	5452000.02	3	1,03,500/-	28/12/11	Working
PCR SYSTEM	5331000.01	3	4,90,000/-	28/12/11	Working
MICROPIPETT E	4910000018	3	41,400/- (EACH)	28/12/11	Working
MICROPIPETT E	4910000069	3	41,400/- (EACH)	28/12/11	Working
SPEED VAC	53050000.22	3	5,17,500/-	28/12/11	Working
BIO PHOTOMETER	6132000.01	4	2,87,500/-	28/12/11	Working
BALANCE ELECTRONIC MICRO	SHIMAD AUW-220D ZU	2 & 3	1,47,550/- (EACH)	08/11/12	Working
BALANCE ELECTRONIC MACRO	SHIMAD BL-220H ZU	2 & 3	34,050/-	08/11/12	Working
DOUBLE DISTILLATION UNIT	BOROSI CAT NO: 3362 L	4	71,000/-	28/12/12	Working
80°C DEEP FREEZER	U-9260-0001	3	4,71,500/-	28/12/11	Working
80°C DEEP FREEZER	U-9043-0008	3	1.03,500/-	28/12/11	Working
MILLI Q WATER PURIFICATIOn SYSTEM		2	3,69,572/-	03/10/12	Working
SPECTROPHO TOMETER	GENES UV-VIS YS	4	3,99,000/-	27/11/12	Working
HOT PLATE	YOMA HPR-1218 (ER)	2	5,221/- (EACH)	27/11/12	Working
pH METER	SYSTR ONICS 235 (DIGITAL)	002 & 004	12,941/- (EACH)	27/11/12	Working
DEEP FREEZE (18°C)	BLUEST CHF-200B AR	4	23,000/-		Working

School of Applied Sciences

NAME OF THE EQUIPMENT	ITEM DESCRIPTION		LOCATION [DEPARTMENT]	VALUE	DATE OF PURCHASE	PRESENT CONDITION
	MAKE	MODEL				
pH METER	SYSTRONICS	235 (DIGITAL)	103	12,941/- (EACH)	27/11/12	Working
THERMOMETER (DIGITAL)			103		28/11/12	Working
DECIBEL METER			103		28/11/12	Working
DISECTING BOX			103		28/11/12	Working
MAGNETIC COMPASS		BIG 3"	103		28/11/12	Working
MAGNETIC COMPASS		BIG 2"	103		28/11/12	Working
BINOCULAR			103		28/11/12	Working
SLIDE			103		28/11/12	Working
LUXMETER			103		28/11/12	Working
ESTIMATION KIT			103		28/11/12	Working
MICROSCOPE		MICRON	103		28/11/12	Working
Rectangular water bath (1)	Symax India	-----	5	6,500.00	04/01/13	Working
Digital P ^H Meter (2)	Elico Ltd	112	5	9563.00	08/03/09	Working
Chemical Thermometer (3)	Symax India	-----	5	61.00		Working
Maximum & Minimum Thermometer (1)	----	-----	5	167.00	08/03/09	Working

Wet & Dry Thermometer(1)	----	-----	5	167.00	08/03/09	Working
Melting Point Apparatus (2)	NAVYUG India	-----	5	2363.00	08/03/09	Working
Conductivity Bridge (1)	Elico Limited	CM-185	5	2340.00	08/03/09	Working
Ostwald's Viscometer(10)	Borosil	----	5	180.00	08/03/09	Working
Digital Spectrophotometer (1)	Biocraft Scientific Systems Pvt. Ltd.	N5P365	5	39,375.00	08/03/09	Working
Rotary High Vacuum Pump (1)	Farcovac		5	21,500.00	30/10/12	Working
Chemical Balance (1)	K-Roy	H5	5		05/11/09	Working
Wrist Action Shaking Machine (1)	Micra Technologies	Mitec 881	5	9563.00	08/03/09	Working
Digital Electronic Balance (1)	Satwik Scale Industries	VIK-003	5	15,000.00	09/02/13	Working

School of Social Sciences and Humanities :

NAME OF THE EQUIPMENT	ITEM DESCRIPTION		LOCATION [DEPARTMENT]	VALUE	DATE OF PURCHASE	PRESENT CONDITION
	MAKE	MODEL				
16 PF (CATEL'S PF)	-	-	104	4,900/-	15/01/13	Working
EPQ	-	-	104	2,100/-	15/01/13	Working
BILATERAL TRANSFER OF LEARNING WITH COUNTER	-	-	104	7,350/-	15/01/13	Working
BHATIA'S	-	-	104	5,500/-	15/01/13	Working

BATTERY						
MAZE LEARNING WITH COUNTER	-	-	104	7,000/-	15/01/13	Working
RAVEN'S PROGRESSIVE MATRICS COLOURED	-	-	104	47,000/-	15/01/13	Working
BELL ADJUSTMENT INVENTORY	-	-	104	1,400/-	15/01/13	Working
DIFFERENT APPTITUDE TEST	-	-	104	23,500/-	15/01/13	Working
GENERAL MENTAL ABILITY	-	-	104	1,350/-	15/01/13	Working
SINHA'S ANXIETY SCALE	-	-	104	1,150/-	15/01/13	Working
MULLER LYER ILLUTION APPARATUS	-	-	104	2,400/-	15/01/13	Working
STOP CLOCK BEST	-	-	104	500/- (EACH)	15/01/13	Working
PERSONAL ADJUSTMENT INVENTORY	-	-	104	1,400/-	15/01/13	Working
WOODEN SCREEN BIG SIZE	-	-	104	430/- (EACH)	15/01/13	Working

School of Engineering and Technology :

NAME OF THE EQUIPMENT	ITEM DESCRIPTION		LOCATION [DEPARTMENT]	VALUE	DATE OF PURCHASE	PRESENT CONDITION
	MAKE	MODEL				
CRO	ANSHUMAN	CQ-620	ELT-01	21,500/ (EACH)	10/08/12	Working
	APLAB	33055				
	SYSTRONICS	6020				
Function Generator	APLAB	L3201	ELT-01	11,500/ (EACH)	10/08/12	Working
Dual Power Supply	APLAB	LD201	ELT-01	9,000/ (EACH)	10/08/12	Working
Single Mode PowerSupply	APLAB	L3201	ELT-01	4,500/ (EACH)	10/08/12	Working
Opto electronic Kit	-	-	ELT-01	4,500/ (EACH)	10/08/12	Working
Transmission line Kit	APLAB		ELT-01	18,500/ (EACH)	10/08/12	Working
Digital Logic Gate kit	-	-	ELT-01	18,500/ (EACH)	10/08/12	Working
OPAMP 741 kit	-	-	ELT-01	18,500/ (EACH)	10/08/12	Working
555 Timer Kit	-	-	ELT-01	18,500/ (EACH)	10/08/12	Working
Active Filter Kit	-	-	ELT-01	18,500/ (EACH)	10/08/12	Working
Passive Filter Kit	-	-	ELT-01	18,500/ (EACH)	10/08/12	Working

Multivibrator Kit	-	-	ELT-01	3,500/ (EACH)	10/08/12	Working
Thevenin and Norton Kit	-	-	ELT-01	3,500/ (EACH)	10/08/12	Working
Variable power Supply	-	-	ELT-01	1,500/ (EACH)	10/08/12	Working
Fixed DC power Supply	-	-	ELT-01	1,000/ (EACH)	10/08/12	Working
Decade Resistance, Capacitance & Inductance Box	-	-	ELT-01	500/ (EACH)	10/08/12	Working
Desktop Computer	Acer	VERITON-IE3710	001	20,666/ (EACH)	26/07/12	Working

Appendix – XV

Information about the Library:

School of Biological Sciences:

Sl. No.	Total Space (All Kinds)	Computer/Communication Facilities	Total No. of Ref. Books (Each Department)	All Research Journals subscribed on a regular basis
1	1500 Sq ft	20 Computers with 100MBPS internet	990	5 International 2 National

School of Social Sciences and Humanities:

Sl. No.	Total Space (All Kinds)	Computer/Communication Facilities	Total No. of Ref. Books (Each Department)	All Research Journals subscribed on a regular basis
1	1500 Sq ft	20 Computers with 100MBPS internet	822	3 international 2 national

School of Business Sciences:

Sl. No.	Total Space (All Kinds)	Computer/Communication Facilities	Total No. of Ref. Books (Each Department)	All Research Journals subscribed on a regular basis
1	1500 Sq ft	20 Computers with 100MBPS internet	2793	4 International 6 National

School of Applied Sciences:

Sl. No.	Total Space (All Kinds)	Computer/Communication Facilities	Total No. of Ref. Books (Each Department)	All Research Journals subscribed on a regular basis
1	1500 Sq ft	20 Computers with 100MBPS internet	988	3 International 5 National

School of Engineering & Technology:

Sl. No.	Total Space (All Kinds)	Computer/Communication Facilities	Total No. of Ref. Books (Each Department)	All Research Journals subscribed on a regular basis
1	1500 Sq ft	20 Computers with 100MBPS internet	1067	3 National

School of Media and Cultural Studies:

Sl. No.	Total Space (All Kinds)	Computer/Communication Facilities	Total No. of Ref. Books (Each Department)	All Research Journals subscribed on a regular basis
1	1500 Sq ft	20 Computers with 100MBPS internet	251	3 National

Appendix – XVI

Sports Infrastructure

I. Facility

Open Play Ground(s) for outdoor sports

(a) (Athletics, Football, Hockey, Cricket, etc.) : Cricket, Football, Volleyball grounds.

(b) Track for Athletics : Planned

(c) Basketball courts : Planned

(d) Squash/ Tennis Courts : Not yet

(e) Swimming Pool (Size) : Not yet

(f) Indoor Sports Facilities including Gymnasium , Carom, Chess, Table Tennis,

(g) Gymnasium

(h) Any other : **SPORTS FACILITIES-**

Volley-ball Court- 120ft x 120ft.

Football Ground- 238ft x 171ft [Annex Block].

Playground [1] - 166ft x 125ft.

Playground [2]- 190ft x 165ft.

Appendix – XVII

Information about the composition of the statutory bodies of the University

Board of Governors

Sl. No	Name	Profession	Full Postal Address	Date of Constitution
01	Mr. M. Hoque	Chancellor, USTM	Last Gate, Dispur, Guwahati-781006	02-07-2011
02	Dr. P.K.Abdul Azis	VC, USTM	Panarambil, Keerikode Thodupuzha East Kochi, Kerala	
03	Dr R.K Sharma	Pro VC USTM	Beltola, Near Lakhmi Mandir Guwahati-781006	
04	Dr. M. Majeed	CEO, Sami Lab, Bangalore	Sami Lab, Bangalore	
05	Shri W. Khyllap	Director, Higher & Technical Education, Govt. of Meghalaya	Office of the Director, Higher & Technical Education Govt. of Meghalaya Shillong-793001	
06	Shri P. Karmakar	Additional Director Higher & Technical Education, Govt. of Meghalaya	Office of the Director, Higher & Technical Education Govt. of Meghalaya Shillong-793001	
07	Shri Fiedel War	Ex-Chairman, MPSC, Meghalaya	Shillong, Meghalaya 793001	
08	Dr.Muniruddin Ahmed	R&D Laboratory, NEDFI	Sijubari, Near Housefed Guwahati-793001	
09	Dr. F.A. Barbhuiya	Scientist, IIT-G	Sixmile, Punjabari Road Guwahati-781022	
10	Mrs. Shahida Rahman	Trustee, ERDF	Survey, Dispur, Guwahati-781006	
11	Mr. A.H. Barbhuiya	Trustee, ERDF	Hatigaon, Near Little Flower School Guwahati- 781038	
12	Mrs. Anju Hazarika	Trustee, ERDF	Dispur Shewali Path, Hatigaon Road Guwahati- 781038	
13	Mr. N. I. Laskar	Former Chief Manger, SBI	Six Mile, VIP Road Guwahati- 781022	
14.	Dr. Shabistan Gaffar	Chairperson, Committee on Girls Education NCMEI	Ministry of HRD Office of the Chairperson, Committee on Girls Education NCMEI	
15	Dr. C.R. Sarkar	Registrar, USTM	Hatigaon Road Near SBI Guwahati-781038	

Academic Council

Sl. No	Name	Profession	Full Postal Address	Date of Constitution
01	Dr. P. K. Abdul Azis	Vice - Chancellor	Panarambil, Keerikode Thodupuzha East Kochi, Kerala	10-07-2011
02	Dr. C. R. Sarkar	Registrar, USTM	Hatigaon Road Near SBI Guwahati-781038	
03	Prof. G.D. Sharma	Former VC, Nagaland, University	Deptt. of Biotechnology Assam University, Silchar	
04	Dr. P. G Rao	Former Director CSIR-NEIST	CSIR-NEIST Jorhat, Assam	
05	Dr. Muniruddin Ahmed	Former Scientist NEDFi	Sijubari, Near Housefed Guwahati-793001	
06	Dr. B.U.A. Barbhuiya	Former Principal AEC, Guwahati	Six Mile, Guwahati-781022	
07	Dr. S. C. Das	HOD, Deptt of Biotechnology	Sewali Path, Hatigaon Guwahati-781038	
08	Dr. Parveen Sultana	HOD, Deptt of Management	Ulubari, Guwahati	
09	Dr. U. K. Sharma	Dean, School of Engineering & Technology	Juripar, Panjabari Guwahati-781038	
10	Azmol Hussain Barbhuiya	Registrar RIST	Hatigaon, Near Little Flower School Guwahati- 781038	
11	Anju Hazarika	Trustee, ERDF	Dispur Shewali Path, Hatigaon Road Guwahati- 781038	
12	Prabin Phanjom	Principal RCHE	Ganeshguri, Hengarabari Guwahati-781006	
13	Harimall Thakuri	Asstt. Prof. Deptt. of Commerce	Lakhimi Nagar, Puberoon Path, Guwahati - 781006	

Board of Management

Sl. No	Name	Profession	Full Postal Address	Date of Constitution
01	Dr.P.K.Abdul Azis	Vice Chancellor, USTM	Panarambil, Keerikode Thodupuzha East Kochi, Kerala	20-12-2011
02	Dr.C.R.Sarkar	Registrar, USTM	Hatigaon Road Near SBI Guwahati-781038	
03	Shri N.I. Laskar	Ex-Chief Manager, SBI	Six Mile, VIP Road Guwahati- 781022	

04	Shri Fiedel War	Ex- Chairman, MPSC, Meghalaya	Shillong, Meghalaya 793001
05	Shri W.Khylllep	Director of Higher & Technical Education, Meghalaya	Office of the Director, Higher & Technical Education Govt. of Meghalaya Shillong-793001
06	Dr.A.N.S.Ahmed	Dean, School of Social Sciences & Humanities, USTM	Beltala, Survey Guwahati-781038
07	Dr.S.C.Das	Professor, USTM	Sewali Path, Hatigaon Guwahati-781038
08	Smti. Shahida Rahman	Trustee, ERDF	Last Gate, Dispur, Guwahati-781006
09	Mr. B.I. Laskar	OSD, ERDF	Hatigaon, Near Hatigaon, Police Station Guwahati- 781038
10	Smti Anju Hazarika	Trustee, ERDF	Dispur Shewali Path, Hatigaon Road Guwahati- 781038
11	Mr. Shamim Goney	Administrative Officer, ERDF	Juripar, Panjabari Guwahati-781038
12	Mr.A.M. Choudhury	Legal Officer, ERDF	Islampur, Guwahati

Finance Committee

Sl. No	Name	Profession	Full Postal Address	Date of Constitution
01	Dr.P.K.Abdul Azis	Vice Chancellor	Panarambil, Keerikode Thodupuzha East Kochi, Kerala	20-12-2011
02	Dr.C.R.Sarkar	Registrar, USTM	Hatigaon Road Near SBI Guwahati-781038	
03	N.R.Deb	Finance Officer, USTM	Joynagar, Beltala Guwahati - 781038	
04	Shri. N.I. Laskar	Former Chief Manager, SBI	Six Mile, VIP Road Guwahati- 781022	
05	Shri Samikhya Das	Chartered Accountant	Samikhya & Co. Bhangagar, G.S. Road Guwahati	
06	Anju Hazarika	ERDF	Dispur, Shewali Path, Hatigaon Road, Guwahati- 781038	
07	Azmal H.Barbhuiya	ERDF	Hatigaon, Near Little Flower School Guwahati- 781038	

Appendix – XVIII

Information about the Non – Teaching Staff of the University

	Name	Designation	Age (Yrs)	Qualification	Scale of Pay (Basic)	Date of Appointment	Trained Yes/No	Category If yes, Details
1	Mr. Nurujjaman Laskar	Dy. Registrar	31	M.Sc., MBA	25,000/	15/06/12	Yes	-
2	Ms. Mehjabeen Rahman	Administrative Officer	35	MPM, PGDHRM	23,000/	01/09/12	Yes	-
3	Ms. Nijira Bhrahma	PA to VC	24	MA	18,000/	03/04/13	Yes	-
4	Mr. Shyamanto Boro	Assistant Librarian	27	M L ISc	18,000/	07/08/12	Yes	-
5	Mr. Deidensa Basumatari	Dy Academic Officer	25	MA	13,000/	20/04/13	Yes	-
6	Mr. Mufidul Ali	Asst. Accountant	27	M Com	13,000/	07/08/12	Yes	-
7	Ms. Maria Tarim	Scientific Officer	23	B Tech	15,000/	03/11/12	Yes	-
8	Mr. Dibakar Borgohain	Technical Asstt.	27	MCA	13,000/	01/12/11	Yes	-
9	Mr. Manash J Hazarika	Technical Asstt.	25	B.Tech	13,000/	07/08/12	Yes	-
10	Mr. Shahjahan Ali	Tachnical Asst.	28	PGDCA	13,000/	07/08/12	Yes	-
11	Ms. Preeti Das	Administrative Executive	25	MA	12,000/	17/09/12	Yes	-
12	Ms. S. H. Sakira Sultana	Administrative Executive	33	BA	12,000/	05/08/12	Yes	-
13	Ms. Anjima Basumatari	Office Executive	29	BA	12,000/	03/04/13	Yes	-
14	Mr. Sarowar Alam	Asst. System Administrator	25	B.Sc	10,000/	07/08/12	Yes	-
15	Ms. Eranara Ahmed	Office Assistant	31	HS	7,000/	13/07/12	Yes	-
16	Mr. Mujibur Rahman	Lab Assistant	39	B.Sc.	10,000/	07/08/12	Yes	-
17	Ms. Sapna Manar	Library Assistant	27	BA	10,000/	22/08/12	Yes	-
18	Mr. Abdul Hannan	Lab Attendant	20	HSLC	7,500/	06/02/12	Yes	-
19	Mr. Sahabuddin Laskar	Lab Attendant	20	HS	7,500/	23/12/11	Yes	-
20	Mr. Jubair A. Talukdar	Lab bearer	23	HSLC	7,000/	07/08/12	Yes	-
21	Mr. Cintu Haloi	Lab Bearer	25	HS	7,000/	07/08/12	Yes	-

2 2	Mr. Kamil Ahmed	Lab Bearer	23	HSLC	7,000/	01/12/1 1	Yes	-
2 3	Mr. Komrul Islam	Lab Bearer	21	HSLC	7,000/	01/03/1 2	Yes	-
2 4	Mr. Saifullah Tapadar	Office Bearer	23	HSLC	7,000/	23/11/1 2	Yes	-
2 5	Ms. Diptimoni Nath	Office Bearer	27	HSLC	7,000/	04/08/1 2	Yes	-
2 6	Mr. Mujibur Ali	Driver	33	HS	7,500/	14/08/1 2	Yes	-
2 7	Mr. Moinul Hoque Laskar	Driver	29	BA	7,500/	01/04/1 3	Yes	-
2 8	Ms. Jayashree Moosahary	Cleaner	34	10 th	6,000/	07/08/1 2	Yes	-
2 9	Ms. Babita	Cleaner	28	10 th	6,000/	07/08/1 2	Yes	-
3 0	Ms. Debu	Cleaner	35	10 th	6,000/	23/11/1 1	Yes	-